

## **BUILDING USE GUIDELINES**

1. The Assembly Mennonite congregation will permit its Meetinghouse to be used by:
  - a. Current members for activities related to the mission of Assembly Mennonite Church
  - b. Faith Mennonite Church and Walnut Hill Early Childhood Center for events related to the functioning of their missions.
  - c. Assembly members and others connected with the congregation for activities not related to the functioning of the congregation as long as such activities are not contrary to the mission of Assembly Mennonite.
  - d. Any Mennonite Church related institution (i.e. Bethany, Goshen College, Mission Network) upon request, providing it is not previously scheduled by an Assembly group.
  - e. Any community agency which wishes to use the facilities to carry out a function which is closely related to the Assembly mission (i.e., AA, Parents Anonymous, LaCasa, Salvation Army).
  
2. Special Guidelines
  - a. Interpretation of these guidelines is the responsibility of the Leadership Group or its designee.
  - b. The Assembly does not accept responsibility for approving or supervising activities in its facilities other than those activities planned for the congregation.
  - c. The use of alcohol or tobacco will be prohibited unless expressly approved by the Leadership Group.
  - d. Scheduling and establishing policies consistent with these guidelines will be handled by the pastoral team member in charge of administration, in consultation, if necessary, with the Leadership Group.
  - e. A minimum fee will be charged to cover maintenance, except for situations referred to in sections 1. a and b above. Exceptions to these charges may be made by the Leadership Group or its designee.

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