

## **STAFF MYF COORDINATOR JOB DESCRIPTION**

### Term

1. One year renewable (minimum of two years preferred), paid position
2. Selected by the Leadership Group
3. Supervised by the pastoral team member with Christian formation oversight

### Tasks

1. Leads the congregation in ministering to the needs of its youth during their high school years. The ultimate goal of ministry: to foster in each youth a faith that is appropriate for their stage of development.
2. Leads in the development of and integration of various program components appropriate to the mission identified in #1 above, e.g. Sunday School; provides a balance between social activities, service projects and congregational activities.
3. Meets with parents at least once a year.
4. Encourages appropriate youth involvement in the life of the congregation.
5. Coordinates the MYF Sunday School program; responsibilities include teaching, finding other teachers and resource persons, and choosing study topics.
6. Coordinates activities for the MYF, including an annual Live-in.
7. Plans and leads an annual summer trip for the MYF; alternating among Mennonite Youth Convention, service trips and outdoor trips.
8. Meets individually with each youth once during the year. Counsels with individual youth as needed on a variety of issues and questions, and/or refers youth for additional care.
9. Establishes a budget in line with each year's program.
10. Meets with supervisor twice a year to evaluate the Sunday School program.
11. Prepares written report for and meets with the Leadership Group each fall.
12. Signs and abides by the Safety Covenant and its guidelines regarding working with children and youth.

### Qualifications

1. Membership: membership in Assembly preferred
2. Knowledgeable about youth development.
3. Background in youth ministry, Christian formation or biblical studies.
4. Proven ability to relate to a wide variety of youth, not as a peer but as an adult.
5. Personal commitment to Christ and the Church.
6. Has the respect and support of other adults and youth workers.