

## **TWO PERCENT FUND COMMITTEE**

Purpose: To administer 2% Fund; to aid congregational awareness of what fund is and where money is being given.

Composition: Chair and 4-6 others, including at least one member from the Finance Committee, and other members with interest and experience with local needs or 2/3rds world needs.

Term:

1. Members serve three year terms, renewable for one additional term.
2. Members nominated by Leader Selection Committee, affirmed by congregation.
3. Accountable to Finance Committee. Pastoral team contact: Lora Nafziger

Responsibilities:

1. Evaluate and disburse funds according to Guidelines.
2. Keep congregation informed of decisions; seek counsel and approval for distributions over specified amount.
3. Request checks from Treasurer and correspond with recipients.
4. Prepare an annual report in January on the previous year's disbursement, along with a brief analysis and priorities and plans for the coming year.
5. Aid congregational awareness of what 2% Fund is and where the money is being given.

Time involved: Meetings approximately monthly.

Qualifications:

1. Active participant in the congregation.
2. Understand purpose of, and be familiar with Guidelines for, the 2% Fund.
3. Have interest in and experience with either local agencies and needs, or 2/3rds world contacts.

### **Chair of Two Percent Fund Committee**

Responsibilities:

1. Plan agenda and lead meetings.
2. Delegate and see that committee's responsibilities are met

### **Link to Finance Committee:**

Responsibilities:

1. Providing communication link between Finance and 2% committees.
2. Meet with both committees.

Updated April 2014