

## **LEADERSHIP GROUP**

Purpose: To provide spiritual oversight and leadership of the congregation.

Composition: 5 Elders, 2 Apprentice Elders, Pastoral Team

Responsibilities:

1. Help develop and focus vision of what God calls us to be and do as a congregation.
2. Shape congregational goals and policies.
3. Model and communicate who we are as Christians, Mennonites, and Assembly Mennonite Church members.
4. Oversee congregational life, including worship, ministries, nurture, and teaching/discipling.
5. Oversee healthy functioning of the congregation, with attention to discernment and decision-making, spiritual life, group dynamics, and stewardship of people's contributions of money, gifts and time.
6. Oversee the membership status of members.
7. Facilitate the filling of volunteer positions in the congregation.
8. Maintain connections with broader church and community.
9. Pray for the congregation.

Time involved: monthly meetings, 1-2 retreat times annually, occasional participation in subgroup with specific assignment

### **Chair of Leadership Group**

Term:

1. Serves a two year term as Chair-Elect and one year as Chair
2. Discerned by the members, following the Leader Selection Process guidelines for selection of elders
3. Accountable to Leadership Group and congregation.

Responsibilities:

1. Chairs monthly Leadership Group meetings.
2. Assist administrative pastor & chair of the congregation in planning monthly congregational meetings
3. Spokesperson on behalf of elders in supervision of pastoral team.
4. Plans agenda for Leadership Group meetings with designated pastoral team member.
5. Spokesperson for the congregation as necessary.
6. Delegate to IN-MI conference.
7. Serves on Review Committee responding to requests for personal financial assistance.

Qualifications:

1. Has administrative skills for planning and leading meetings.
2. Able to supervise pastoral team.
3. Able to represent the congregation.

## **Elders**

### Term:

1. Serve a three year term on the Leadership Group
2. Discerned by the members, following the Leader Selection Process guidelines.
3. Accountable to the congregation as a whole.

### Responsibilities:

1. Assist with spiritual oversight and leadership responsibilities as described under Leadership Group.
2. Facilitate the selection of, and supervise, the paid congregational staff persons.

### Qualifications:

1. Covenanted member of the congregation, active member of a small group.
2. Has an understanding of and commitment to Assembly's mission and vision.
3. Demonstrates maturity in life and faith.
4. Cares for congregational life as a whole.
5. Has leadership skills--vision, planning, discernment and decision-making, communication, supervision, awareness of group dynamics.

## **Apprentice Elders**

### Term:

1. Serve a one year term on the Leadership Group.
2. Nominated by the Leader Selection Committee, affirmed by congregation.
3. Accountable to the congregation as a whole.

### Responsibilities:

1. Assist with spiritual oversight and leadership responsibilities as described under Leadership Group.
2. Facilitate the selection of, and supervise, the paid congregational staff persons.
3. Take minutes at Leadership Group meetings

### Qualifications:

1. Covenanted member of the congregation, active member of a small group.
2. Has an understanding of and commitment to Assembly's mission and vision.
3. Demonstrates maturity in life and faith.
4. Cares for congregational life as a whole.
5. Has or wants to develop leadership skills--vision, planning, discernment and decision-making, communication, supervision, awareness of group dynamics.
6. Normally a young person or newcomer to the congregation.